

**MINUTES
of the
KEENE PLANNING AND
ZONING COMMISSION**

MONDAY, JUNE 12, 2023

PRESENT: Phillip Jackson, Dan Alsup, Gilbert Perez, Miguel Espinosa, Chris Rhodes, and Edgardo Perez Sr.

ABSENT: None.

There was a quorum.

STAFF PRESENT:

- **Don Martin – Assistant City Manager**
- **Tabatha Mansell – City Secretary**

CALL TO ORDER: The meeting was called to order at 6:07 p.m.

Invocation – Chairman Jackson.

Pledge of Allegiance – Commission and Public.

Public Comments – Councilmember Gutwa presented zoning concerns and UDC.

- 1. Administer Oath of Office for new members.**
 - **Chris Rhodes**
 - **Miguel Espinosa**
 - **Edgardo Perez Sr.**

- 2. Discussion and take possible action appointing members to Place 3, and Place 5.**
 - **Vice Chairman Perez made a motion to approve appointing Miguel Espinosa to Place 3 with the term expiration of March 2025.**
 - **Commission Member Alsup seconded the motion.**
 - **Motion carried 3-0-2.**
 - **Vice Chairman Perez made a motion to approve appointing Chris Rhodes to Place 5 with the term expiration of March 2025.**
 - **Commission Member Alsup seconded the motion.**
 - **Motion carried 3-0-2.**

- 3. Consideration and approval of Keene Planning and Zoning Commission minutes dated May 8, 2023.**
 - **Commission Member Alsup made a motion to approve Keene Planning and Zoning Commission minutes dated May 8, 2023, with a correction.**
 - **Vice Chairman Perez seconded the motion.**
 - **Motion carried 3-0-2.**

4. Workshop

- Assistant City Manager Don Martin explained the Comprehensive Development Plan.
 - Councilmember Gutwa spoke on the topic.
- 5. Executive Session: Pursuant to the Open Meetings Act, Chapter 551, Texas Government Code, the City Council may convene into a closed, Executive Session in accordance with the following authority:

551.071 (consultation with the attorney) 551.072 (real property) 551.073 (prospective gifts)
551.074 (personnel matters) 551.076 (security matters) 551.087 (economic development)

- No executive session was held.
- 6. Discussion and requests for future items on the agenda.
 - Comprehensive Development Plan
- 7. Meeting adjourned at 7:38 p.m.

By: Phillip Jackson
Phillip Jackson, Chairman

Attest: Tabatha Mansell
Tabatha Mansell, City Secretary