



**Notice of Regular Meeting of
The Keene Planning and Zoning Commission**

August 14, 2023

**Phillip Jackson
Chairman**

Miguel Espinosa

Edgardo Perez Sr

Gilbert Perez

Dan Alsup

Chris Rhodes

Notice is hereby given that a Regular Meeting of the Keene Planning and Zoning Commission will be held at 6:00 p.m. on Monday, August 14, 2023, in the Keene City Hall at 1000 N. Old Betsy Rd., Cleburne, Texas, in the City Council Chamber.

Call to Order and Certification of Quorum.

Invocation and Pledge of Allegiance

1. Chairman's Remarks
2. City Administration Remarks
3. Citizen Comments
 - a. (Citizens are allotted 3 minutes for comments)
4. Consider approval of the Keene Planning and Zoning Commission minutes for June 12, 2023.
5. Discussion and take possible action on the Final Plat for Sunset Ridge as submitted by MKP Development, LLC.
6. Discussion and take possible action on the Final Plat for Ashton Homeplace Phase 1 as submitted by MKP Development, LLC.
7. Discussion and take possible action on the Final Plat for Canyons Phases 1-3 as submitted by J&L Holdings Company.
8. Executive Session: Pursuant to the Open Meetings Act, Chapter 551, Texas Government Code, Sections 551.071 (consultation with attorney), 551.072 (real property), 551.073 (prospective gifts), 551.074

(personnel matters), 551.076 (security matters), 551.087 (economic development). Executive session may be held, under these exceptions, at any time during the meeting that a need arises for the board to seek advice from the City Attorney as to the posted subject matter of this meeting.

9. Convene into Executive Session.
10. Reconvene into Open Session for possible action resulting from any item posted discussed in Executive Session.
11. Requests for future agenda items.
12. Adjourn

City Hall is wheelchair accessible. The entry ramp is at the front with entry at the front entrance to City Hall. Reasonable accommodation to furnish auxiliary aids or assistance to assist persons with special needs will be provided when forty-eight (48) hours advanced notice is given. Please contact the City Secretary at (817) 641-3336.

I hereby certify that a copy of this Notice of Regular Meeting was posted on the official bulletin board at the Keene City Hall, 1000 N Old Betsy Road, Cleburne, Texas a place readily accessible to the general public at all times and to the City's website www.keenetx.com, at 2:40 p.m., Friday, August 11, 2023.

By: Tabatha Mansell Tabatha Mansell, City Secretary

Confirmation of Agenda removed by _____ at _____ a.m./p.m. on _____, 2023.



Planning and Zoning Commission Agenda Item 4 Report

August 14, 2023

Contact – Tabatha Mansell
citysecretary@keenetx.com

Subject: Consideration and approval of Keene Planning and Zoning Commission minutes dated June 12, 2023.

ENCLOSURES

- JUNE 12, 2023, MINUTES

**MINUTES
of the
KEENE PLANNING AND
ZONING COMMISSION**

MONDAY, JUNE 12, 2023

PRESENT: Phillip Jackson, Dan Alsup, Gilbert Perez, Miguel Espinosa, Chris Rhodes, and Edgardo Perez Sr.

ABSENT: None.

There was a quorum.

STAFF PRESENT:

- Don Martin – Assistant City Manager
- Tabatha Mansell – City Secretary

CALL TO ORDER: The meeting was called to order at 6:07 p.m.

Invocation – Chairman Jackson.

Pledge of Allegiance – Commission and Public.

Public Comments – Councilmember Gutwa presented zoning concerns and UDC.

1. Administer Oath of Office for new members.
 - Chris Rhodes
 - Miguel Espinosa
 - Edgardo Perez Sr.
2. Discussion and take possible action appointing members to Place 3, and Place 5.
 - Vice Chairman Perez made a motion to approve appointing Miguel Espinosa to Place 3 with the term expiration of March 2025.
 - Commission Member Alsup seconded the motion.
 - Motion carried 3-0-2.
 - Vice Chairman Perez made a motion to approve appointing Chris Rhodes to Place 5 with the term expiration of March 2025.
 - Commission Member Alsup seconded the motion.
 - Motion carried 3-0-2.
3. Consideration and approval of Keene Planning and Zoning Commission minutes dated May 8, 2023.
 - Commission Member Alsup made a motion to approve Keene Planning and Zoning Commission minutes dated May 8, 2023, with a correction.
 - Vice Chairman Perez seconded the motion.
 - Motion carried 3-0-2.
4. Workshop

- Assistant City Manager Don Martin explained the Comprehensive Development Plan.
 - Councilmember Gutwa spoke on the topic.

5. Executive Session: Pursuant to the Open Meetings Act, Chapter 551, Texas Government Code, the City Council may convene into a closed, Executive Session in accordance with the following authority:

551.071 (consultation with the attorney) 551.072 (real property) 551.073 (prospective gifts)
551.074 (personnel matters) 551.076 (security matters) 551.087 (economic development)

- No executive session was held.

6. Discussion and requests for future items on the agenda.

- Comprehensive Development Plan

7. Meeting adjourned at 7:38 p.m.

By: _____

Phillip Jackson, Chairman

Attest: _____

Tabatha Mansell, City Secretary