



Notice of Meeting
Regular Meeting of the Keene City Council

Thursday, March 16, 2023

Lisa Parrish
Mayor

Ray Johnson
Place I

Thomas Gutwa
Place II

James Belz
Mayor Pro-Tem, Place III

Rob Foster
Ward I

Gwen Beeson
Ward II

Owen Larson
Ward III

Notice is hereby given that a Regular Meeting of the City Council of the City of Keene will be held on Thursday, March 16, 2023, at 6:00 PM at the Keene City Hall, located at 1000 N Old Betsy Rd (FM 2280), Cleburne, Texas, in the City Council Chambers.

City Hall is wheelchair accessible. The entry ramp is at the front, with entry at the front entrance to City Hall. Reasonable accommodations to furnish auxiliary aids or assistance to assist persons with special needs will be provided when seventy-two (72) hours advance notice is given. Please contact the City Secretary at 817-641-3336 ext. 105.

The City Council of the City of Keene, Texas, reserves the right to meet in a closed, executive session on any of the items listed below should the need arise and if authorized by Title 5, Chapter 551, of the Texas Government Code.

Call to order and certification of quorum

Invocation & Pledge of Allegiance

1. Mayor Comments:
2. Public Comments:

(Citizens are invited to speak on any topic; however, unless the item is specifically noted on this agenda, the City Council is required under the Texas Open Meetings Act to limit its response to one of the following: Responding with a statement of specific factual information or reciting the City's existing policy on that Issue or Directing the person inquiring to visit with City Staff about the issue. (No council deliberation is permitted)

*Citizens are required to stand when speaking, state their name and address, and the comment time is limited to three (3) minutes. **The amount of time given to the public to speak may be changed at any time at the mayor's discretion.***

3. Consideration and approval of City Council Minutes dated March 2, 2023.
4. Discussion and take possible action appointing members to the Planning and Zoning Commission.
5. Discussion and take possible action on authorizing the opt-in of the City of Keene in the settlements reached by the Texas Attorney General with Allergan, CVS, Walgreens and Walmart and authorizing the City Manager to execute all documentation necessary to participate in the settlements, including execution of the Subdivision Participation Forms.
6. Discussion and take action adopting Resolution No. 2023-418 authorizing representatives in matters pertaining to the TxCDBG grant program.
7. Discussion and take action adopting Resolution No. 2023-419 authorizing the submission of a TxCDBG-CD grant application.
8. Discussion and take action accepting the resignation of City Manager Bernie Parker.
9. Discussion and take possible action regarding Resolution No. 2023-420 to remove Bernie Parker as authorized signatory to all the City of Keene accounts at Pinnacle Bank.
10. Discussion and take possible action regarding Resolution No. 2023-421 authorizing continued participation with the Steering Committee of Cities Served by Oncor.
11. Discussion and take possible action regarding Resolution No. 2023-422 authorizing continued participation with the Steering Committee of Cities Served by Atmos.
12. Discussion and take possible action regarding Resolution No. 2023-423 authorizing the City Manager to execute a regional law enforcement mutual aid task force agreement with other area law enforcement agencies.
13. Discussion and take possible action authorizing the City Manager to renew Pitney Bowes State and Local Term Rental Agreement.

14. Discussion and take possible action giving staff direction to proceed with a Request for Qualifications (RFQ) for engineering services to provide an impact fee study and report for the imposition of impact fees for water, wastewater, or other capital improvements.

15. City Manager Report.

16. Executive Session: Pursuant to the Open Meetings Act, Chapter 551, Texas Government Code, the City Council may convene into a closed, Executive Session in accordance with the following authority:

551.071 (consultation with the attorney)	551.072 (real property)	551.073 (prospective gifts)
551.074 (personnel matters)	551.076 (security matters)	551.087 (economic development)

Executive Session may be held, under these exceptions, at the end of the Regular Session, Workshop, and/or Special Session, or at any time during the meeting that a need arises for the City Council to seek advice from the City Attorney as to the posted subject matter of this City Council Meeting.

- a) 551.071 (consultation with the attorney) – ETJ Agreement City of Cleburne
- b) 551.074 (personnel matters) – City Manager / Interim City Manager
- c) 551.074 (personnel matters) – Prosecutor

17. Reconvene into Open Session for possible action resulting from any item posted or discussed in Executive Session.

18. Discussion and take possible action on an ordinance and interlocal agreement adjusting and allocating the extraterritorial jurisdiction boundaries between the City of Keene and the City of Cleburne.

19. Discussion and take possible action appointing a person to perform the duties of the City Manager or an Interim City Manager.

20. Discussion and take possible action authorizing a contract with a services provider for the Interim City Manager position.

21. Discussion and take possible action authorizing a contract with a Prosecutor for the City of Keene Municipal Court.

22. Discussion and requests for future items on the agenda.

23. Adjourn

I, the undersigned authority, do hereby certify that the above Notice of Meeting of the City Council of Keene, Texas is a true and correct copy of said Notice and that I posted a true and correct copy of the said notice on the official bulletin board of City Hall, a place convenient and readily accessible to the general public at all times, and that said notice was posted on or before 5:00 P.M., Friday, March 10, 2023.

By: 

Natanael Drambareanu, Interim City Secretary

Confirmation of Agenda removed by _____ at _____ a.m./p.m. on _____, 2023.



**City Council
Agenda Item Report
March 16, 2023**

Contact - citysecretary@keenetx.com

Subject: Consideration and approval of City Council Minutes dated March 2, 2023.

**MINUTES
of the
KEENE CITY COUNCIL**

THURSDAY, March 2, 2023

PRESENT: Mayor Lisa Parrish, Owen Larson, Ray Johnson, Thomas Gutwa, Rob Foster, James Belz, Gwen Beeson.

ABSENT:

CALL TO ORDER: The meeting was called to order at 6:00 p.m.

Invocation – Mel Walden

Pledge of Allegiance & Pledge to the Texas Flag – Council and Public

1. Mayor Comments:

- Mayor Parrish welcomed everyone to the meeting, and asked the public to remember Councilmember Gutwa's stepson as he is going through a surgery.
- Mayor Parrish also welcomed Councilmember Owen Larson to the meeting.

2. Public Comments:

- None

3. Consideration and approval of City Council Minutes dated February 9, 2023, and February 16, 2023.

- Councilmember Belz made a motion to approve the City Council Minutes dated February 9, 2023, and February 16, 2023. Councilmember Foster seconded the motion.
- Motion carried (4-0-2, Larson and Beeson abstained)

4. Discussion and take possible action renaming the City of Keene Council Chambers to Robert G. Cooper Council Chambers.

- Councilmember Larson made a motion to approve renaming the City of Keene Council Chambers to Robert G. Cooper Council Chambers. Councilmember Johnson seconded the motion.
- Motion carried (6-0-0)

5. Discussion and take possible action adopting Resolution No. 2023-416 creating a new bank account.

- Councilmember Beeson made a motion to approve adopting Resolution no. 2023-416 creating a new bank account at Pinnacle Bank. Councilmember Foster seconded the motion.
- Motion carried (6-0-0)

6. Discussion and take possible action adopting Resolution No. 2023-417 awarding a professional services engineering contract for a 23/24 CDBG grant.

- Councilmember Foster made a motion to approve adopting Resolution No. 2023-417 awarding a professional services engineering contract for a 23/24 CDBG grant. Councilmember Belz seconded the motion.
- Motion carried (6-0-0)

7. Discussion and take possible action giving the Type A EDC authority to pay off the Type A EDC CR 317 loan at Pinnacle Bank, using funds from the Keene Economic Development money Markey Account.

- Interim Assistant City Manager Don Martin presented the information to council.
- Councilmember Foster made a motion to approve giving the Type A EDC authority to pay off the Type A EDC CR 317 loan at Pinnacle Bank, using funds from the Keene Economic Development Money Market Account. Councilmember Belz seconded the motion.
- Motion carried (6-0-0)

8. Discussion and take possible action appointing members to the Board of Adjustment to fill current vacancies.

- City Manager Bernie Parker presented information to council about the board vacancies.
- Mayor Parrish recommended that Tim Parrish and Eric Jahnke be appointed to the Board of Adjustment.
- Councilmember Beeson made a motion to approve appointing Tim Parrish and Eric Jahnke as members to the Board of Adjustment to fill current vacancies.
- Motion carried (6-0-0)
- Mayor Parrish recommended that Brad Hagelgantz be appointed to the Board of Adjustment as an alternate.
- Councilmember Foster made a motion to approve Brad Hagelgantz as an alternate to the Board of Adjustment. Councilmember Belz seconded the motion.
- Motion carried (6-0-0)

9. Discussion and presentation of the Capital Improvement Project list and Cares Act funds.

- Derek Turner with Jacob | Martin provided a presentation to council about the Capital Improvement Project list.
- Mr. Parker provided some information about the uses of the Cares Act regarding the Capital Improvement Projects.

10. City Manager report

- City Manager Bernie Parker provided his report.

11. Executive Session: Pursuant to the Open Meetings Act, Chapter 551, Texas Government Code, the City Council may convene into a closed, Executive Session in accordance with the following authority:

551.071 (consultation with the attorney)	551.072 (real property)	551.073 (prospective gifts)
551.074 (personnel matters)	551.076 (security matters)	551.087 (economic development)

- No executive session was held.

Executive Session may be held, under these exceptions, at the end of the Regular Session, Workshop and/or Special Session, or at any time during the meeting that a need arises for the City Council to seek advice from the City Attorney as to the posted subject matter of this City Council Meeting.

12. Reconvene into Open Session for possible action resulting from any item posted and discussed in Executive Session.

13. Discussion and take action regarding the appointment of City Council Ward III replacement to serve until the next regular November election.

- Councilmember Belz requested staff to put on the agenda an item to start RFQ engineering costs for impact fees.
- Councilmember Gutwa requested information about changing two street names.

14. Meeting adjourned at 7:02 p.m.

By: _____

Lisa Parrish, Mayor

Attest: _____

Tabatha Mansell, City Secretary



City Council Agenda Item Report

March 16, 2023

Contact - Citymanager@keenetx.com

Subject: Discussion and take possible action appointing members to the Planning and Zoning Commission.

BACKGROUND/HISTORY

The Planning and Zoning Commission meets as needed on Monday nights at 6:00 pm.

There are three positions that are needing appointment due to the term expiring at the end of the month, March 2023.

Karl Konrad (Chairman), Billie Hopps, and Melba Bower are all up for term expiration.

Royce Spalding (Vice Chairman) requested to resign from his position on the Planning and Zoning Commission. His position term expiration is March 2024.

Due to the above information, there are currently 4 positions that will need to be filled by appointment. Three positions will have a term expiration of March 2025 and one will have a term expiration of March 2024.

FINDINGS/CURRENT ACTIVITY

The City of Keene advertised that the Planning and Zoning Commission was accepting applications on both the city website and city Facebook page.

The following individuals provided an interest in being part of the Planning and Zoning Commission.

- Easley, Charles
- Hagelgantz, Brad
- Parilla, Victoriano
- Rhodes, Chris
- Espinosa, Miguel
- Jackson, Phillip

ENCLOSURES

Applications from the applicants above.

City Secretary

From: noreply@civicplus.com
Sent: Wednesday, March 1, 2023 10:35 AM
To: City Secretary
Subject: Online Form Submittal: Application for Boards & Commissions

[EXTERNAL EMAIL] This email originated from an external sender. Exercise caution before clicking on any links or attachments and consider whether you know the sender. **DO NOT** open attachments or click links from unknown sources or unexpected email.

Application for Boards & Commissions

One way for Keene residents to actively participate in local government is to become a member of a board or commission. If you would like to get involved in your local government, please complete this application.

Applications will only be kept for 2 years. After that time, a new application must be completed and submitted for consideration. Please note that all information on this application is public information pursuant to the provisions of the Texas Open Records Act.

Name	Charles Easley
Date	<i>Field not completed.</i>
Address	606 pine bluff
Home Phone	<i>Field not completed.</i>
Cell Phone	817-996-6356
Work Phone	<i>Field not completed.</i>
Email Address	Chuck.easley@yahoo.com
Employer	Self employed
Occupation	Contractor
How many years have you been a Keene resident?	17
Are you a registered voter?	Yes
Are you currently serving on a City Board or Commission?	No

Have you previously served on a City Board or Commission? No

Are you or any member of your family related to a City of Keene employee(s)? No

Board Preferences

Please indicate the Board or Commission you are interested in serving on. If you have more than one Board or Commission you are interested in, please list them in order of preference.

Preference 1 Keene Economic Development Corporation

Preference 2 Keene Business Development Corporation

Preference 3 Planning and Zoning Commission

Preference 4 Building Standards Commission

Preference 5 Parks and Recreation Board

Preference 6 Board of Adjustment

Please list any additional information you feel would be beneficial to serving on a Board or Commission. Live long resident of Keene, my parents live just outside the city, but consider myself a Keeneite. I run a construction contracting business since 2003, following my father since the mid-80s. I have served on Church boards and building committees for 25+ yrs.

Looking forward to serving the community I live in

Please note that all Board or Commission members are appointed by City Keene Council and must be willing to attend and participate in all scheduled meetings. The city charter and ordinances authorize the existence of each board or commission and establish them as legal arms of city government. If you have any questions, please feel free to [contact the City Secretary](#).

Applicant Signature Charles Easley

Date 3/1/2023

Email not displaying correctly? [View it in your browser.](#)

City Secretary

From: noreply@civicplus.com
Sent: Wednesday, March 1, 2023 9:27 PM
To: City Secretary
Subject: Online Form Submittal: Application for Boards & Commissions

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Name	Brad Hagelgantz
Date	3/1/2023
Address	303 old Mansfield Road
Home Phone	8168980140
Cell Phone	8168980140
Work Phone	<i>Field not completed.</i>
Email Address	hagelgantz@gmail.com
Employer	Communication Concepts
Occupation	Fire technician
How many years have you been a Keene resident?	.5
Are you a registered voter?	Yes
Are you currently serving on a City Board or Commission?	No

Have you previously served on a City Board or Commission? No

Are you or any member of your family related to a City of Keene employee(s)? No

Board Preferences

Please indicate the Board or Commission you are interested in serving on. If you have more than one Board or Commission you are interested in, please list them in order of preference.

Preference 1 Planning and Zoning Commission

Preference 2 Building Standards Commission

Preference 3 Board of Adjustment

Preference 4 Keene Business Development Corporation

Preference 5 Keene Economic Development Corporation

Preference 6 Parks and Recreation Board

Please list any additional information you feel would be beneficial to serving on a Board or Commission. I have 25 years in commercial construction and have worked with contractors and inspectors.

Please note that all Board or Commission members are appointed by City Keene Council and must be willing to attend and participate in all scheduled meetings. The city charter and ordinances authorize the existence of each board or commission and establish them as legal arms of city government. If you have any questions, please feel free to [contact the City Secretary](#).

Applicant Signature Brad Hagelgantz

Date 3/1/2023

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City Secretary

From: noreply@civicplus.com
Sent: Thursday, March 2, 2023 2:39 PM
To: City Secretary
Subject: Online Form Submittal: Application for Boards & Commissions

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Name	Victoriano Parilla
Date	8/26/1976
Address	113 W 4th Street Keene Texas 7605
Home Phone	<i>Field not completed.</i>
Cell Phone	8176823792
Work Phone	<i>Field not completed.</i>
Email Address	vparilla@gmail.com
Employer	Baylor Scott and White All Saints Medical Center
Occupation	Registered Nurse
How many years have you been a Keene resident?	3
Are you a registered voter?	No
Are you currently serving on a City Board or Commission?	No

Have you previously served on a City Board or Commission? No

Are you or any member of your family related to a City of Keene employee(s)? No

Board Preferences

Please indicate the Board or Commission you are interested in serving on. If you have more than one Board or Commission you are interested in, please list them in order of preference.

Preference 1 Planning and Zoning Commission

Preference 2 Keene Business Development Corporation

Preference 3 *Field not completed.*

Preference 4 *Field not completed.*

Preference 5 *Field not completed.*

Preference 6 *Field not completed.*

Please list any additional information you feel would be beneficial to serving on a Board or Commission. *Field not completed.*

Please note that all Board or Commission members are appointed by City Keene Council and must be willing to attend and participate in all scheduled meetings. The city charter and ordinances authorize the existence of each board or commission and establish them as legal arms of city government. If you have any questions, please feel free to [contact the City Secretary](#).

Applicant Signature Victoriano Parilla

Date 3/2/2023

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City Secretary

From: noreply@civicplus.com
Sent: Thursday, March 2, 2023 5:18 PM
To: City Secretary
Subject: Online Form Submittal: Application for Boards & Commissions

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Application for Boards & Commissions

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Name	Chris Rhodes
Date	3/2/2023
Address	302 Woodlawn Drive Keene tx 76059
Home Phone	<i>Field not completed.</i>
Cell Phone	8174554322
Work Phone	<i>Field not completed.</i>
Email Address	christopherrhodes07@gmail.com
Employer	Texas Health Huguley
Occupation	Process Improvement/consumer experience/culture coach
How many years have you been a Keene resident?	20
Are you a registered voter?	Yes
Are you currently serving on a City Board or Commission?	No

Have you previously served on a City Board or Commission? No

Are you or any member of your family related to a City of Keene employee(s)? No

Board Preferences

Please indicate the Board or Commission you are interested in serving on. If you have more than one Board or Commission you are interested in, please list them in order of preference.

Preference 1 Planning and Zoning Commission

Preference 2 Keene Economic Development Corporation

Preference 3 Keene Business Development Corporation

Preference 4 Parks and Recreation Board

Preference 5 *Field not completed.*

Preference 6 *Field not completed.*

Please list any additional information you feel would be beneficial to serving on a Board or Commission. *Field not completed.*

Please note that all Board or Commission members are appointed by City Keene Council and must be willing to attend and participate in all scheduled meetings. The city charter and ordinances authorize the existence of each board or commission and establish them as legal arms of city government. If you have any questions, please feel free to [contact the City Secretary](#).

Applicant Signature Chris Rhodes

Date 3/2/2023

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City Secretary

From: noreply@civicplus.com
Sent: Friday, March 3, 2023 7:30 AM
To: City Secretary
Subject: Online Form Submittal: Application for Boards & Commissions

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Name	Miguel Espinosa
Date	3/3/2023
Address	908 West 4th St.
Home Phone	8177213595
Cell Phone	8177213595
Work Phone	817-202-6289
Email Address	vgacrmike@gmail.com
Employer	Southwestern Adventist University
Occupation	Assistant Professor
How many years have you been a Keene resident?	20
Are you a registered voter?	Yes
Are you currently serving on a City Board or Commission?	No

Have you previously served on a City Board or Commission? No

Are you or any member of your family related to a City of Keene employee(s)? No

Board Preferences

Please indicate the Board or Commission you are interested in serving on. If you have more than one Board or Commission you are interested in, please list them in order of preference.

Preference 1 Planning and Zoning Commission

Preference 2 Keene Economic Development Corporation

Preference 3 Keene Business Development Corporation

Preference 4 Building Standards Commission

Preference 5 Board of Adjustment

Preference 6 Parks and Recreation Board

Please list any additional information you feel would be beneficial to serving on a Board or Commission. *Field not completed.*

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Applicant Signature Miguel Espinosa

Date 3/3/2023

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City Secretary

From: noreply@civicplus.com
Sent: Tuesday, March 7, 2023 5:05 PM
To: City Secretary
Subject: Online Form Submittal: Application for Boards & Commissions

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Application for Boards & Commissions

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Applications will only be kept for 2 years. After that time, a new application must be completed and submitted for consideration. Please note that all information on this application is public information pursuant to the provisions of the Texas Open Records Act.

Name	Phillip Jackson
Date	3/7/2023
Address	110 Rosedale Av.
Home Phone	<i>Field not completed.</i>
Cell Phone	817-374-6310
Work Phone	<i>Field not completed.</i>
Email Address	pdjack_99@yahoo.com
Employer	Retired
Occupation	<i>Field not completed.</i>
How many years have you been a Keene resident?	16+
Are you a registered voter?	Yes
Are you currently serving on a City Board or Commission?	No

Have you previously served on a City Board or Commission? Yes

If yes, please list the board or commission and the dates of service. Planning and Zoning Commission from 05/2017-06/2020

Are you or any member of your family related to a City of Keene employee(s)? No

Board Preferences

Please indicate the Board or Commission you are interested in serving on. If you have more than one Board or Commission you are interested in, please list them in order of preference.

Preference 1 Planning and Zoning Commission

Preference 2 *Field not completed.*

Preference 3 *Field not completed.*

Preference 4 *Field not completed.*

Preference 5 *Field not completed.*

Preference 6 *Field not completed.*

Please list any additional information you feel would be beneficial to serving on a Board or Commission. *Field not completed.*

Please note that all Board or Commission members are appointed by City Keene Council and must be willing to attend and participate in all scheduled meetings. The city charter and ordinances authorize the existence of each board or commission and establish them as legal arms of city government. If you have any questions, please feel free to [contact the City Secretary](#).

Applicant Signature Phillip Jackson

Date 3/7/2023

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City Council Agenda Item Report

March 16, 2023

Contact - Citymanager@keenetx.com

Subject: Discussion and take possible action on authorizing the opt-in of the City of Keene in the settlements reached by the Texas Attorney General with Allergan, CVS, Walgreens and Walmart and authorizing the City Manager to execute all documentation necessary to participate in the settlements, including execution of the Subdivision Participation Forms.

BACKGROUND/HISTORY

TO LOCAL POLITICAL SUBDIVISIONS AND SPECIAL DISTRICTS:
THIS NOTICE CONTAINS IMPORTANT INFORMATION ABOUT NATIONAL OPIOID SETTLEMENTS.

SETTLEMENT OVERVIEW

Proposed nationwide settlement agreements ("Settlements") have been reached that would resolve opioid litigation brought by states, local political subdivisions, and special districts against two pharmaceutical manufacturers, Teva and Allergan ("Manufacturers"), and three pharmacies, CVS, Walgreens, and Walmart ("Pharmacies"). Local political subdivisions and special districts are referred to as "subdivisions."

The Settlements require the settling Manufacturers and Pharmacies to pay billions of dollars to abate the opioid epidemic. The Settlements total over \$20 billion. Of this amount, approximately \$17 billion will be used by participating states and subdivisions to remediate and abate the impacts of the opioid crisis.

Depending on participation by states and subdivisions, the Settlements require:

- Teva to pay up to \$3.34 billion over 13 years and to provide either \$1.2 billion of its generic version of the drug Narcan over 10 years or an agreed upon cash equivalent over 13 years;
- Allergan to pay up to \$2.02 billion over 7 years;
- CVS to pay up to \$4.90 billion over 10 years;
- Walgreens to pay up to \$5.52 billion over 15 years; and
- Walmart to pay up to \$2.74 billion in 2023, and all payments to be made within 6 years.

As provided under the Agreements, these figures are net of amounts attributable to prior settlements between the Defendants and certain states/subdivisions, and include amounts for attorneys' fees and costs.

The Settlements also contain injunctive relief governing opioid marketing, sale, distribution, and/or dispensing practices.

Each of the proposed settlements has two key participation steps.

First, each eligible state decides whether to participate in each Settlement. A list of participating states for each settlement can be found at <https://nationalopioidsettlement.com>.

Second, eligible subdivisions within each participating state decide whether to participate in each Settlement. The more subdivisions that participate, the more funds flow to that state and its subdivisions. Any subdivision that does not participate cannot directly share in any of the settlement funds, even if the subdivision's state is settling and other participating subdivisions are sharing in settlement funds. If the state does not participate in a particular Settlement, the subdivisions in that state are not eligible to participate in that Settlement.

WHO IS RUBRIS INC. AND WHAT IS THE IMPLEMENTATION ADMINISTRATOR?

The Settlements provide that an Implementation Administrator will provide notice and manage the collection of participation forms. Rubris Inc. is the Implementation Administrator for these new Settlements and was also retained for the 2021 national opioid settlements.

WHY IS YOUR SUBDIVISION RECEIVING THIS NOTICE?

Your state has elected to participate in one or more of the Settlements with the Manufacturers and/or the Pharmacies, and your subdivision may participate in those Settlements in which your state has elected to participate. This notice is also sent directly to counsel for such subdivisions if the Implementation Administrator has their information.

If you are represented by an attorney with respect to opioid claims, please contact them. Subdivisions can participate in the Settlements whether or not they filed a lawsuit or are represented.

WHERE CAN YOU FIND MORE INFORMATION?

Detailed information about the Settlements, including each settlement agreement, may be found at: <https://nationalopioidsettlement.com>. This website also includes information about how the Settlements are being implemented in most states and how funds will be allocated within your state.

You are encouraged to review the settlement agreement terms and discuss the terms and benefits with your counsel, your Attorney General's Office, and other contacts within your state. Information and documents regarding the Settlements and your state allocation can be found on the settlement website at <https://nationalopioidsettlement.com>.

Your subdivision will need to decide whether to participate in the proposed Settlements, and subdivisions are encouraged to work through this process before the April 18, 2023 deadline.



**City Council
Agenda Item Report
March 16, 2023**

Contact - Citymanager@keenetx.com

Subject: Discussion and take action adopting Resolution No. 2023-418 authorizing representatives in matters pertaining to the TxCDBG grant program.

RESOLUTION NO. 2023-418

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF KEENE, TEXAS AUTHORIZING CITY REPRESENTATIVES IN MATTERS PERTAINING TO THE CITY'S PARTICIPATION IN THE TEXAS COMMUNITY DEVELOPMENT BLOCK GRANT PROGRAM.

WHEREAS, the City Council of the City of Keene desires to develop a viable community, including decent housing and a suitable living environment and expanding economic opportunities, principally for persons of low-to-moderate income; and

WHEREAS, it is necessary and in the best interests of the City of Keene to participate in the Texas Community Development Block Grant Program; and

WHEREAS, the City Council of the City of Keene is committed to compliance with federal, state, and program rules, including the current TxCDBG Project Implementation Manual.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF KEENE, TEXAS:

That the City Council directs and designates the following to act in all matters in connection with any grant application and the City's participation in the Texas Community Development Block Grant Program:

- The Mayor and City Manager shall serve as the City's Chief Executive Officers and Authorized Representatives to
 - execute a grant application and any subsequent contractual documents,
 - certify environmental review documents between the Texas Department of Agriculture and the City, and
 - certify the Payment Request form and/or other forms required for requesting funds to reimburse project costs, and
 - be assigned the role of Authorized Official in the TDA-GO grant management system.

- In addition to the above designated officials, should any grant be funded, the Mayor Pro-Tem, Director of Finance, and City Secretary is authorized to
 - certify the Payment Request form and/or other forms required for requesting funds to reimburse project costs,
 - prepare and submit other financial documentation, and
 - be assigned the role of Project Director or Payment Processor in the TDA-GO grant management system.

Passed and approved this ____ day of _____, 2023.

Lisa Parrish, Mayor
City of Keene, Texas

Tabatha Mansell, City Secretary
City of Keene, Texas



City Council
Agenda Item Report
March 16, 2023

Contact - Citymanager@keenetx.com

Subject: Discussion and take action adopting Resolution No. 2023-419 authorizing the submission of a TxCDBG-CD grant application.

RESOLUTION NO. 2023-419

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF KEENE, TEXAS, AUTHORIZING THE SUBMISSION OF A TEXAS COMMUNITY DEVELOPMENT BLOCK GRANT PROGRAM APPLICATION TO THE TEXAS DEPARTMENT OF AGRICULTURE FOR THE COMMUNITY DEVELOPMENT FUND.

WHEREAS, the City Council of the City of Keene desires to develop a viable community, including decent housing and a suitable living environment and expanding economic opportunities, principally for persons of low-to- moderate income; and

WHEREAS, it is necessary and in the best interests of the City of Keene to apply for funding under the Texas Community Development Block Grant Program; and

WHEREAS, the City Council of the City of Keene is committed to compliance with federal, state, and program rules, including the current TxCDBG Project Implementation Manual; and

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF KEENE, TEXAS:

1. That a Texas Community Development Block Grant Program application for the Community Development Fund is hereby authorized to be filed on behalf of the City with the Texas Department of Agriculture.
2. That the City's application be placed in competition for funding under the Community Development Fund.
3. That the application be for \$500,000 of grant funds for street improvements.
4. That all funds will be used in compliance with all applicable federal, state, local and programmatic requirements including, but not limited to, environmental review, labor standards, procurement, acquisition of property, civil rights, and administrative requirements.
5. That it further be stated that the City of Keene is committing \$50,000 from its General Fund as a cash contribution toward this project.

Passed and approved this ____ day of _____, 2023.

Lisa Parrish, Mayor
City of Keene, Texas

Tabatha Mansell, City Secretary
City of Keene, Texas



City Council
Agenda Item Report
March 16, 2023

Contact - Citymanager@keenetx.com

Subject: Discussion and take action accepting the resignation of City Manager Bernie Parker.



**City Council
Agenda Item Report
March 16, 2023**

Contact - Citymanager@keenetx.com

Subject: Discussion and take possible action regarding Resolution No. 2023-420 to remove Bernie Parker as authorized signatory to all the City of Keene accounts at Pinnacle Bank.

RESOLUTION NO. 2023-420

**RESOLUTION CHANGING AUTHORIZED REPRESENTATIVES FOR ALL ACCOUNTS WITH PINNACLE BANK FOR
THE CITY OF KENNE.**

WHEREAS, the resolution designated on one or more “Authorized Signatory”.

WHEREAS, the City of Keene now wishes to update and remove the following person currently on file as an “Authorized Signatory”.

**NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF
KEENE, TEXAS, THAT:**

Remove

Printed Name: Bernie Parker

Title: City Manager

PASSED AND APPROVED by the City Council of the City of Keene, Texas on **March 16, 2023**.

Mayor, Lisa Parrish

ATTEST:

City Secretary, Tabatha Mansell



City Council Agenda Item Report

March 16, 2023

Contact - Citymanager@keenetx.com

Subject: Discussion and take possible action regarding Resolution No. 2023-421 authorizing continued participation with the Steering Committee of Cities Served by Oncor.

BACKGROUND/HISTORY

STAFF REPORT ON ASSESSMENT RESOLUTION FOR STEERING COMMITTEE OF CITIES SERVED BY ONCOR

Purpose of the Resolution

The City of Keene is a member of a 171-member city coalition known as the Steering Committee of Cities Served by Oncor (Steering Committee). The resolution approves the assessment of a ten cent (\$0.10) per capita fee to fund the activities of the Steering Committee.

Why this Resolution is Necessary

The Steering Committee undertakes activities on behalf of municipalities for which it needs funding support from its members. Municipalities have original jurisdiction over the electric distribution rates and services within the city. The Steering Committee has been in existence since the late 1980s. It took on a formal structure in the early 1990s. Empowered by city resolutions and funded by per capita assessments, the Steering Committee has been the primary public interest advocate before the Public Utility Commission, ERCOT, the courts, and the Legislature on electric utility regulation matters for over three decades.

The Steering Committee is actively involved in rate cases, appeals, rulemakings, and legislative efforts impacting the rates charged by Oncor Electric Delivery Company, LLC within the City. Steering Committee representation is also strong at ERCOT. It is possible that additional efforts will be necessary on new issues that arise during the year, and it is important that the Steering Committee be able to fund its participation on behalf of its member cities. A per capita assessment has historically been used, and is a fair method for the members to bear the burdens associated with the benefits received from that membership.

Explanation of “Be It Resolved” Paragraphs

I. The City is currently a member of the Steering Committee; this paragraph authorizes the continuation of the City’s membership.

II. This paragraph authorizes payment of the City’s assessment to the Steering Committee in the amount of ten cents (\$0.10) per capita, based on the population figure for the City as shown in the latest TML Directory of City Officials.

III. This paragraph requires payment of the 2023 assessment be made and a copy of the resolution be sent to the Steering Committee.

Payment of Assessment

A copy of the resolution should be mailed with payment of the fee to Brandi Stigler, Steering Committee of Cities Served by Oncor, c/o City Attorney’s Office, Mail Stop 63-0300, 101 S. Mesquite St., Suite 300, Arlington, Texas 76010. Checks should be made payable to: *Steering Committee of Cities Served by Oncor*.

ENCLOSURES

Resolution No. 2023-421

RESOLUTION NO. 2023-421

A RESOLUTION AUTHORIZING CONTINUED PARTICIPATION WITH THE STEERING COMMITTEE OF CITIES SERVED BY ONCOR; AND AUTHORIZING THE PAYMENT OF TEN CENTS PER CAPITA TO THE STEERING COMMITTEE TO FUND REGULATORY AND LEGAL PROCEEDINGS AND ACTIVITIES RELATED TO ONCOR ELECTRIC DELIVERY COMPANY, LLC.

WHEREAS, the City of Keene is a regulatory authority under the Public Utility Regulatory Act (PURA) and has exclusive original jurisdiction over the rates and services of Oncor Electric Delivery Company, LLC (Oncor) within the municipal boundaries of the city; and

WHEREAS, the Steering Committee of Cities Served By Oncor (Steering Committee) has historically intervened in Oncor rate proceedings and electric utility related rulemakings to protect the interests of municipalities and electric customers residing within municipal boundaries; and

WHEREAS, the Steering Committee is participating in Public Utility Commission dockets and projects, as well as court proceedings, and legislative activity, affecting transmission and distribution utility rates; and

WHEREAS, the City is a member of the Steering Committee; and

WHEREAS, the Steering Committee functions under the direction of an Executive Committee which sets an annual budget and directs interventions before state and federal agencies, courts and legislatures, subject to the right of any member to request and cause its party status to be withdrawn from such activities; and

WHEREAS, the Steering Committee at its December 2022 meeting set a budget for 2023 that compels an assessment of ten cents (\$0.10) per capita; and

WHEREAS, in order for the Steering Committee to continue its participation in these activities which affects the provision of electric utility service and the rates to be charged, it must assess its members for such costs.

NOW THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF KEENE, TEXAS:

I.

That the City is authorized to continue its membership with the Steering Committee of Cities Served by Oncor to protect the interests of the City of Keene and protect the interests of the customers of Oncor Electric Delivery Company, LLC residing and conducting business within the City limits.

II.

The City is further authorized to pay its assessment to the Steering Committee of ten cents (\$0.10) per capita based on the population figures for the City shown in the latest TML Directory of City Officials.

III.

A copy of this Resolution and the assessment payment check made payable to "*Steering Committee of Cities Served by Oncor*" shall be sent to Brandi Stigler, Steering Committee of Cities Served by Oncor, c/o City Attorney's Office, Mail Stop 63-0300, 101 S. Mesquite St., Suite 300, Arlington, Texas 76010.

PRESENTED AND PASSED on this the _____ day of _____, 2023, by a vote of _____ ayes and _____ nays at a regular meeting of the City Council of the City of Keene, Texas.

Signature
Lisa Parrish, Mayor

ATTEST:

Signature
Tabatha Mansell, City Secretary

APPROVED AS TO FORM:

Signature
Pat Chesser, City Attorney



City Council Agenda Item Report

March 16, 2023

Contact - Citymanager@keenetx.com

Subject: Discussion and take possible action regarding Resolution No. 2023-422 authorizing continued participation with the Steering Committee of Cities Served by Atmos.

BACKGROUND/HISTORY

STAFF REPORT ON ASSESSMENT RESOLUTION FOR ATMOS CITIES STEERING COMMITTEE

Purpose of the Resolution:

Most municipalities have retained original jurisdiction over gas utility rates and services within municipal limits. The Atmos Cities Steering Committee ("ACSC") is composed of 184 municipalities in the service area of Atmos Energy Corporation, Mid-Tex Division that have retained original jurisdiction. Atmos is a monopoly provider of natural gas. Because Atmos has no competitors, regulation of the rates that it charges its customers is the only way that cities can ensure that natural gas rates are fair. Working as a coalition to review the rates charged by Atmos allows cities to accomplish more collectively than each city could do acting alone. Cities have more than 100 years experience in regulating natural gas rates in Texas.

ACSC is the largest coalition of cities served by Atmos Mid-Tex. There are 184 ACSC member cities, which represent more than 60 percent of the total load served by Atmos-Mid Tex. ACSC protects the authority of municipalities over the monopoly natural gas provider and defends the interests of residential and small commercial customers within the cities. Although many of the activities undertaken by ACSC are connected to rate cases (and therefore expenses are reimbursed by the utility), ACSC also undertakes additional activities on behalf of municipalities for which it needs funding support from its members.

The ACSC Membership Assessment Supports Important Activities:

ACSC is actively involved in rate cases, appeals, rulemakings, and legislative efforts impacting the rates charged by Atmos within the City. These activities will continue throughout the calendar year. It is possible that additional efforts will be necessary on new issues that arise during the year, and it is important that ACSC be able to fund its participation on behalf of its member cities. A per capita assessment has historically been used, and is a fair method for the members to bear the burdens associated with the benefits received from that membership.

Explanation of Resolution Paragraphs:

- I. This paragraph authorizes the continuation of the City's membership in ACSC.
- II. This paragraph authorizes payment of the City's assessment to the ACSC in the amount of five cents (\$0.05) per capita.
- III. This paragraph requires notification that the City has adopted the Resolution.

Payment of Assessment

The assessment payment check should be made out to "*Atmos Cities Steering Committee*" and mailed to Brandi Stigler, Atmos Cities Steering Committee, c/o Arlington City Attorney's Office, Mail Stop 63-0300, 101 S. Mesquite St., Suite 300, Arlington, Texas 76010.

ENCLOSURES

Resolution No. 2023-422

RESOLUTION NO. 2023-422

A RESOLUTION AUTHORIZING CONTINUED PARTICIPATION WITH THE ATMOS CITIES STEERING COMMITTEE; AND AUTHORIZING THE PAYMENT OF FIVE CENTS PER CAPITA TO THE ATMOS CITIES STEERING COMMITTEE TO FUND REGULATORY AND RELATED ACTIVITIES RELATED TO ATMOS ENERGY CORPORATION

WHEREAS, the City of Keene is a regulatory authority under the Gas Utility Regulatory Act (GURA) and has exclusive original jurisdiction over the rates and services of Atmos Energy Corporation, Mid-Tex Division (Atmos) within the municipal boundaries of the city; and

WHEREAS, the Atmos Cities Steering Committee (ACSC) has historically intervened in Atmos rate proceedings and gas utility related rulemakings to protect the interests of municipalities and gas customers residing within municipal boundaries; and

WHEREAS, ACSC is participating in Railroad Commission dockets and projects, as well as court proceedings and legislative activities, affecting gas utility rates; and

WHEREAS, the City is a member of ACSC; and

WHEREAS, in order for ACSC to continue its participation in these activities which affects the provision of gas utility service and the rates to be charged, it must assess its members for such costs; NOW THEREFORE,

BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF KEENE, TEXAS:

I.

That the City is authorized to continue its membership with the Atmos Cities Steering Committee to protect the interests of the City of Keene and protect the interests of the customers of Atmos Energy Corporation, Mid-Tex Division residing and conducting business within the City limits.

II.

The City is further authorized to pay its 2023 assessment to the ACSC in the amount of five cents (\$0.05) per capita.

III.

A copy of this Resolution and approved assessment fee payable to “*Atmos Cities Steering Committee*” shall be sent to:

Brandi Stigler
Atmos Cities Steering Committee
c/o Arlington City Attorney’s Office, Mail Stop 63-0300
101 S. Mesquite St., Suite 300
Arlington, Texas 76010

PRESENTED AND PASSED on this the _____ day of _____, 2023, by a vote of _____ ayes and _____ nays at a regular meeting of the City Council of the City of Keene, Texas.

Signature
Lisa Parrish, Mayor

ATTEST:

Signature
Tabatha Mansell, City Secretary

APPROVED AS TO FORM:

Signature
Pat Chesser, City Attorney



City Council
Agenda Item Report
March 16, 2023

Contact - policechief@keenetx.com

Subject: Discussion and take possible action regarding Resolution No. 2023-423 authorizing the City Manager to execute a regional law enforcement mutual aid task force agreement with other area law enforcement agencies.

RESOLUTION NO. 2023-423

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF KEENE AUTHORIZING THE CITY MANAGER TO EXECUTE A REGIONAL LAW ENFORCEMENT MUTUAL AID TASK FORCE AGREEMENT WITH OTHER AREA LAW ENFORCEMENT AGENCIES FOR THE PURPOSE OF PROVIDING AND RECEIVING LAW ENFORCEMENT ASSISTANCE; PROVIDING AN EFFECTIVE DATE.

WHEREAS, the City of Keene desires to contribute to the protection and safety of citizens in this City and in surrounding communities; and

WHEREAS, the legislature has authorized the formation of interlocal assistance agreements between and among the cities and their law enforcement agencies; and

WHEREAS, the City of Keene wishes to participate in an interlocal assistance agreement among local law enforcement agencies in the greater Dallas-Fort Worth North Texas area for the purpose of providing and receiving law enforcement assistance; and

WHEREAS, the Keene Police Department and other local law enforcement agencies have tentatively approved an Interlocal Assistance Agreement to be known as the "Greater Dallas-Fort Worth Regional Law Enforcement Mutual Aid Task Force Agreement"; and

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF KEENE, TEXAS:

SECTION ONE. That the City Manager is hereby authorized to execute the attached "Greater Dallas-Fort Worth Regional Law Enforcement Mutual Aid Task Force Agreement."

SECTION TWO. That this Resolution shall take effect immediately from and after its passage in accordance with the provisions of the Charter of the City of Keene, and it is accordingly so resolved.

PASSED AND APPROVED this the 16th day of March, 2023, at a Regular Meeting of the City Council of the City of Keene, Texas.

CITY OF KEENE

BY: _____
Lisa Parrish, Mayor

ATTEST:

Tabatha Mansell, City Secretary

**GREATER DALLAS-FORT WORTH REGIONAL
LAW ENFORCEMENT MUTUAL AID TASK FORCE
AGREEMENT**

1. Preamble:

WHEREAS, the governmental entities which are parties to this agreement desire to form a law enforcement mutual aid task force to cooperate in the investigation of criminal activity; enforcement of the laws of this State; and, to protect health, life and property from riot, disaster, threat of concealed explosives, unlawful assembly characterized by force and violence or threatened violence by groups of three or more persons; and,

WHEREAS, Chapter 791, et. seq. of the Texas Government Code authorizes local government entities to enter into Interlocal Contracts and Section 362.002 of the Texas Local Government Code specifically authorizes Mutual Aid Task Force agreements such as this agreement;

NOW, THEREFORE, it is mutually agreed by the parties hereto to enter into this Agreement upon the following terms:

2. Definitions:

The following terms shall have the following meanings when used in this Agreement:

“Law Enforcement Officer” means any commissioned peace officer as defined under the Texas Code of Criminal Procedure.

“Member” means any local government entity, including the Dallas-Fort Worth International Airport Board (hereinafter “DFW Airport”), which is a party to this Agreement.

“Chief Law Enforcement Officer” means the Chief of Police or the Director of Public Safety of a municipality or DFW Airport, or the Sheriff of a County.

“Requesting Member” means a member who requests law enforcement assistance from another member under this Agreement.

“Responding member” means a member to whom a request for assistance is directed by a requesting member under this Agreement.

3. Name:

The members hereby form a mutual aid law enforcement task force to be named the Greater Dallas-Forth Worth Regional Law Enforcement Mutual Aid Task Force (hereinafter “Task Force”).

4. Purpose:

The purpose of the Task Force is to cooperate in the investigation of criminal activity; enforcement of the laws of this State; and, to protect health, life and property from riot, disaster, threat of concealed explosives, unlawful assembly characterized by force, and violence or threatened violence by groups of three or more persons.

5. Request for Assistance:

Any request for assistance under this Agreement shall, when reasonably possible, include a statement of the amount and type of equipment and number of law enforcement personnel requested, and shall specify the location to which the equipment and personnel are to be dispatched. However, the amount and type of equipment and number of personnel actually furnished by a responding member shall be determined by the responding member's chief law enforcement officer or his designee.

6. Response to Request for Assistance:

Responding members will assign law enforcement officers to perform law enforcement duties outside the responding member's territorial limits, but within the territorial limits of a requesting member, subject to the responding member's determination of availability of personnel and discretion when:

A. Such assignment is requested by the chief law enforcement officer or his designee, of a requesting member, and

B. The chief law enforcement officer, or his designee, of the responding member has determined, in his sole discretion, that the assignment is necessary to fulfill the purposes of this agreement in providing police protection and services within the territorial limits of the requesting member.

7. Operational control:

All personnel of the responding member shall report to the requesting member's officer in tactical control at the location to which said law enforcement personnel have been dispatched and shall be under the operational command of the requesting member's chief law enforcement officer or his designee.

8. Release:

Law Enforcement Officers of the responding member will be released by the requesting member when their services are no longer necessary.

9. Withdrawal from Response:

The chief law enforcement officer, or his designee, of the responding member, in his sole discretion, may at any time withdraw the personnel and equipment of the responding member or discontinue participation in any activity initiated pursuant to this Agreement.

10. Qualifications of Office and Oath:

While any law enforcement officer regularly employed by a responding member is in the service of the requesting member under this Agreement, said law enforcement officer shall be deemed to be a peace officer of the requesting member and be under the command of the requesting member's chief law enforcement officer with all powers of a law enforcement officer of the requesting member as if said law enforcement officer were within the territorial limits of the governmental entity where said officer is regularly employed. The qualifications of office of said law enforcement officers where regularly employed shall constitute his or her qualifications for office within the territorial limits of the requesting member and no additional oath, bond or compensation shall be required.

11. Right to Reimbursement:

Each party to this agreement, when providing services of personnel as a responding party, expressly waives the right to receive reimbursement for services performed or equipment utilized under this Agreement even though a request for such reimbursement may be made pursuant to Chapter 362 of the Texas Local Government Code.

12. Officer Benefits:

Any law enforcement officer or other police personnel assigned to the assistance of another member pursuant to this Agreement shall receive the same wage, salary, pension, and all other compensation in all other rights of employment in providing such service, including injury, death benefits and worker compensation benefits and well as any available insurance, indemnity or litigation defense benefits. Said benefits shall be the same as though the law enforcement officer or personnel in question had been rendering service within the territorial limits of the member where he or she is regularly employed. All wage and disability payments, including worker compensation benefits, pension payments, damage to equipment, medical expenses, travel, food and lodging shall be paid by the member which regularly employs the officer providing service pursuant to this Agreement in the same manner as though such service had been rendered within the limits of the member where such person or law enforcement officer is regularly employed. Each responding member shall remain responsible for the payment of salary and benefits as well as for legal defense of the responding member's officers or personnel when acting pursuant to this agreement.

13. Liability:

In the event that any person performing law enforcement services pursuant to this Agreement shall be named or cited as a party to any civil claim or lawsuit arising from the performance of their services, said person shall be entitled to the same benefits from their regular employer as they would be entitled to receive if such similar action or claim had arisen out of the performance of their duties as a member of the department where they are regularly employed and within the jurisdiction of the member by whom they are regularly employed. The Members hereby agree and covenant that each Member shall remain solely responsible for the legal defense and any legal liability due to the actions of an officer or other personnel regularly employed by said member. Nothing herein shall be construed to expand or enlarge the legal liability of a Member for any alleged acts or omissions of any employee beyond that which might exist in the absence of this Agreement. Nothing herein shall be construed as a waiver of any legal defense of any nature whatsoever to any claim against a Member or against an officer or employee of a Member.

14. Waiver of Claims:

Each party of this Agreement to its members respectively waives all claims against each and every other party or member for compensation from any loss, damage, personal injury or death occurring as a consequence of the performance of this Agreement even though such alleged damage may have or is alleged to have occurred as a result of alleged negligent or other tortious conduct of any party to this Agreement.

15. Immunity Not Waived:

The parties hereto expressly do not waive any immunity or other defenses to any civil claims with the execution of this agreement. It is understood and agreed that, by executing this Agreement, no party or member hereto waives, nor shall be deemed hereby to waive, any immunity or defense which otherwise is available in claims arising which are signs of or connection with, any activity conducted pursuant to this Agreement.

16. Venue:

Each party to this Agreement agrees that if legal action is brought under this Agreement, the venue shall lie in the county in which the defendant member is located, and if located in more than one county, then it shall lie in the county in which the principal offices of said defendant member are located. The Parties hereby stipulate and agree that this Agreement is to be construed and applied under Texas law.

17. Arrest Authority Outside Primary Jurisdiction:

It is expressly agreed and understood that a law enforcement officer employed by a responding party who performs activities pursuant to this Agreement may make arrests outside the jurisdiction in which said officer is regularly employed, but within the area covered by this Agreement; provided, however, that the law enforcement agency of the requesting jurisdiction

and/or the jurisdiction in which the arrest is made shall be notified of such arrest without unreasonable delay. The police officers employed by the parties to this Agreement shall have such investigative or other law enforcement authority in the jurisdictional area encompassed by the members, collectively, to this Agreement as is reasonable and proper to accomplish the purposes for which a request for mutual aid assistance is made pursuant to this Agreement.

18. Clauses Severable:

The provisions of this Agreement are to be deemed severable such that should any one or more of the provisions or terms contained in this Agreement be, for any reason, held to be invalid, illegal, void, or unenforceable; such holding shall not affect the validity of any other provision or term herein and the agreement shall be construed as if such invalid, unenforceable, illegal or void provision or term did not exist.

19. Termination:

Any Party to this Agreement may terminate its participation or rights and obligations as a Party by providing thirty (30) days written notice via certified mail to the Chief Law Enforcement Officer of every other Party. Should one Party terminate its participation in, or withdraw from, this Agreement, such termination or withdrawal shall have no effect upon the rights and obligations of the remaining Parties under this Agreement.

20. Effective Date:

This Agreement becomes effective immediately upon the execution by the Parties hereto and continues to remain in effective until terminated pursuant to Section 19 above.

21. Modification:

This Agreement may be amended or modified by the mutual agreement of the parties hereto in writing to be attached to and incorporated into this Agreement. This instrument contains the complete agreement of the parties hereto and any oral modifications, or written amendments not incorporated to the Agreement, shall be of no force or effect to alter any term or condition herein.

22. Execution of Agreement:

This Agreement shall be executed by the duly authorized official of the respective Parties pursuant to approving resolutions of the governing body of the respective units of local government. Copies of said approving resolutions shall be attached hereto and made a part hereof. This agreement may be executed in multiple original copies by the respective Parties.

23. Compliance with Law:

The Parties shall observe and comply with all applicable Federal, State and Local laws, rules, ordinances and regulations that affect the provision of services provided herein.

24. Interjurisdictional Pursuit Agreement:

The Parties hereto expressly understand and agree that this agreement does not in any way modify or restrict the procedures or guidelines which are followed by any law enforcement agency or Member pursuant to the Inter-Jurisdictional Pursuit Policy Agreement to which some Members or their law enforcement agencies, may be parties. To the extent any provision of, or action taken pursuant to, the Inter-Jurisdictional Pursuit Policy Agreement may be construed to conflict with the terms and conditions of this Agreement, the terms of the Inter-Jurisdictional Pursuit Policy Agreement shall control as to those particular actions.

25. Coordinating Agency.

The Parties hereby agree that the City of Highland Park Department of Public Safety shall served as the Coordinating Agency of the Agreement. The Chief Law Enforcement Officer, or his designee, of said Coordinating Agency shall maintain on file executed originals of this Agreement, related resolutions or orders of the Parties and other records pertaining to this Agreement. Said Coordinating Agency shall notify all members of the identity of the current Parties hereto every twelve (12) months.

Executed and entered into on this _____ day of _____, 2023 by:

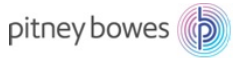
Member Agency: _____

Authorized official: _____

Printed name: _____

Title: _____

Date of governing body approving resolution: _____



State and Local Term Rental Agreement

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Agreement Number

Your Business Information

Full Legal Name of Lessee / DBA Name of Lessee

City Hall Keene

Tax ID # (FEIN/TIN)

751169892

Sold-To: Address

1000 Old Betsy Rd, Cleburne, TX, 76031-1101, US

Sold-To: Contact Name

Nathan Drambareanu

Sold-To: Contact Phone #

8176413336

Sold-To: Account #

0010616004

Bill-To: Address

PO Box 637, Keene, TX, 76059-0637, US

Bill-To: Contact Name

Nathan Drambareanu

Bill-To: Contact Phone #

8176413336

Bill-To: Account #

0017093242

Bill-To: Email

hradmin@keenetx.com

Ship-To: Address

1000 Old Betsy Rd, Cleburne, TX, 76031-1101, US

Ship-To: Contact Name

Nathan Drambareanu

Ship-To: Contact Phone #

8176413336

Ship-To: Account #

0010616004

PO #

Your Business Needs

Qty	Item	Business Solution Description
1	SENDPROC SERIES4	SendPro C Series - Version 4
1	1FXA	Interface to InView Dashboard
1	7H00	C Series IMI Meter
1	8H00	C Series IMI Base
1	APAC	Connect+ Accounting Weight Break Reports
1	APAX	Cost Acctg Accounts Level (100)
1	APB2	Cost Accounting Devices (10)
1	APKN	Account List Import/Export
1	C200	SendPro C200
1	CAAB	Basic Cost Accounting
	F9S2	SendPro C Install Training with Shipping
1	HZ80001	SendPro C Series Drop Stacker
1	ME1A	Meter Equipment - C Series
1	MP81	C Series Integrated Scale

1	PAB1	C Series Premium App Bundle
1	PTJ1	SendPro Online-PitneyShip
1	PTJA	SPO-PitneyShip Basic 1 User
1	PTJN	Single User Access
1	PTK1	Web Browser Integration
1	PTK2	SendPro C Series Shipping Integration
1	SPCRK	Return Kit for SendPro C Series
1	STDSLA	Standard SLA-Equipment Service Agreement (for SendPro C Series - Version 4)
1	ZH24	Manual Weight Entry
1	ZH26	HZ02 50 LPM Speed
1	ZHC2	SendPro C200 Base System Identifier
1	ZHD5	USPS Rates with Metered Letter
1	ZHD7	E Conf Services for Metered LTR. BDL
1	ZHWL	5lb/3kg Weighing Option for MP81

Your Payment Plan

Initial Term: 60 months	Initial Payment Amount:	
Number of Months	Monthly Amount	Billed Quarterly at*
60	\$ 80.18	\$ 240.54

*Does not include any applicable sales, use, or property taxes which will be billed separately.

- Tax Exempt Certificate Attached
- Tax Exempt Certificate Not Required
- Purchase Power® transaction fees included
- Purchase Power® transaction fees extra

Your Signature Below

Non-Appropriations. You warrant that you have funds available to make all payments until the end of your current fiscal period, and shall use your best efforts to obtain funds to make all payments in each subsequent fiscal period through the end of your Lease Term. If your appropriation request to your legislative body, or funding authority ("Governing Body") for funds to make the payments is denied, you may terminate this Lease on the last day of the fiscal period for which funds have been appropriated, upon (i) submission of documentation reasonably satisfactory to us evidencing the Governing Body's denial of an appropriation sufficient to continue this Lease for the next succeeding fiscal period, and (ii) satisfaction of all charges and obligations under this Lease incurred through the end of the fiscal period for which funds have been appropriated, including the return of the equipment at your expense.

By signing below, you agree to be bound by all the terms and conditions of your State's/Entity's/Cooperative's contract, including the Pitney Bowes Terms, which are available at <http://www.pb.com/states> and are incorporated by reference (collectively, this "Agreement"). The terms and conditions of this Agreement will govern this transaction and be binding on us after we have completed our credit and documentation approvals process and have signed below. The lease requires you either provide proof of insurance or participate in the ValueMAX® equipment protection program (see Section L9 of the Pitney Bowes Terms) for an additional fee. If software is included in the Order, additional terms apply which are available by clicking on the hyperlink for that software located at <http://www.pitneybowes.com/us/license-terms-of-use/software-and-subscription-terms-and-conditions.html>. Those additional terms are incorporated by reference.

BuyBoard #656-21
State/Entity's Contract#

Lessee Signature

Print Name

Title

Date

Email Address

Pitney Bowes Signature

Print Name

Title

Date

Sales Information

KEITH MACKINTOSH	keith.mackintosh1@pb.com	
Account Rep Name	Email Address	PBGFS Acceptance

**Information Return for Small Tax-Exempt
Governmental Bond Issues, Leases, and Installment Sales**

(Rev. October 2021)
Department of the Treasury
Internal Revenue Service

Under Internal Revenue Code section 149(e)

Caution: If the issue price of the issue is \$100,000 or more, use Form 8038-G.
Go to www.irs.gov/Form8038GC for instructions and the latest information.

OMB No. 1545-0047

Part I Reporting Authority

Check box if Amended Return

1 Issuer's name City Hall Keene		2 Issuer's employer identification number (EIN) 751169892	
3 Number and street (or P.O. box if mail is not delivered to street address) 1000 Old Betsy Rd		Room/suite	
4 City, town, or post office, state, and ZIP code Cleburne TX 76031-1101		5 Report number (For IRS Use Only) <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/>	
6 Name and title of officer or other employee of issuer or designated contact person whom the IRS may call for more information		7 Telephone number of officer or legal representative	

Part II Description of Obligations Check one box: Single issue Consolidated return

8a Issue price of obligation(s) (see instructions)	8a		
b Issue date (single issue) or calendar date (consolidated). Enter date in mm/dd/yyyy format (for example, 01/01/2009) (see instructions)			
9 Amount of the reported obligation(s) on line 8a that is:	9a		
a For leases for vehicles	9b		
b For leases for office equipment	9c		
c For leases for real property	9d		
d For leases for other (see instructions)	9e		
e For bank loans for vehicles	9f		
f For bank loans for office equipment	9g		
g For bank loans for real property	9h		
h For bank loans for other (see instructions)	9i		
i Used to refund prior issue(s)	9j		
j Representing a loan from the proceeds of another tax-exempt obligation (for example, bond bank)	9k		
k Other			
10 If the issuer has designated any issue under section 265(b)(3)(B)(i)(III) (small issuer exception), check this box			<input type="checkbox"/>
11 If the issuer has elected to pay a penalty in lieu of arbitrage rebate, check this box (see instructions)			<input type="checkbox"/>
12 Vendor's or bank's name: <u>Pitney Bowes Inc.</u>			
13 Vendor's or bank's employer identification number: <u>06 0495050</u>			

Signature and Consent

Under penalties of perjury, I declare that I have examined this return and accompanying schedules and statements, and to the best of my knowledge and belief, they are true, correct, and complete. I further declare that I consent to the IRS's disclosure of the issuer's return information, as necessary to process this return, to the person(s) that I have authorized above.

Signature of issuer's authorized representative

Date

Type or print name and title

Paid Preparer Use Only	Print/Type preparer's name	Preparer's signature	Date	Check <input type="checkbox"/> if self-employed	PTIN
	Firm's name	Firm's EIN			
	Firm's address	Phone no.			

Future Developments

For the latest information about developments related to Form 8038-GC and its instructions, such as legislation enacted after they were published, go to www.irs.gov/Form8038GC.

General Instructions

Section references are to the Internal Revenue Code unless otherwise noted

Purpose of Form

Form 8038-GC is used by the issuers of tax-exempt governmental obligations to provide the IRS with the information required by section 149(e) and to monitor the requirements of sections 141 through 150.

Who Must File

Issuers of tax-exempt governmental obligations with issue prices of less than \$100,000 must file Form 8038-GC.

Issuers of a tax-exempt governmental obligation with an issue price of \$100,000 or more must file Form 8038-G, Information Return for Tax-Exempt Governmental Bonds.

Filing a separate return for a single issue. Issuers have the option to file a separate Form 8038-GC for any tax-exempt governmental obligation with an issue price of less than \$100,000.

An issuer of a tax-exempt bond used to finance construction expenditures must file a separate Form 8038-GC for each issue to give notice to the IRS that an election was made to

pay a penalty in lieu of arbitrage rebate. See the instructions for line 11, later.

Filing a consolidated return for multiple issues. For all tax-exempt governmental obligations with issue prices of less than \$100,000 that are not reported on a separate Form 8038-GC, an issuer must file a consolidated information return including all such issues issued within the calendar year.

Thus, an issuer may file a separate Form 8038-GC for each of a number of small issues and report the remainder of small issues issued during the calendar year on one consolidated Form 8038-GC. However, if the issue is a construction issue, a separate Form 8038-GC must be filed to give the IRS notice of the election to pay a penalty in lieu of arbitrage rebate.

When To File

To file a separate return for a single issue, file Form 8038-GC on or before the 15th day of the second calendar month after the close of the calendar quarter in which the issue is issued.

To file a consolidated return for multiple issues, file Form 8038-GC on or before February 15 of the calendar year following the year in which the issue is issued.

Late filing. An issuer may be granted an extension of time to file Form 8038-GC under section 3 of Rev. Proc. 2002-48, 2002-37 I.R.B. 531, if it is determined that the failure to file on time isn't due to willful neglect. Write at the top of the form, "Request for Relief under section 3 of Rev. Proc. 2002-48." Attach to the Form 8038-GC a letter briefly stating why the form was not submitted to the IRS on time. Also indicate whether the obligation in question is under examination by the IRS. Do not submit copies of any bond documents, leases, or installment sale documents. See *Where To File* next.

Where To File

File Form 8038-GC and any attachments at the following address.

Department of the Treasury
Internal Revenue Service Center
Ogden, UT 84201

Private delivery services(PDS). You can use certain PDS designated by the IRS to meet the "timely mailing as timely filing/paying" rule for tax returns and payments. These PDS include only the following:

- DHL Express (DHL): DHL Same Day Service.
- Federal Express (FedEx): FedEx Priority Overnight, FedEx Standard Overnight, FedEx 2Day, FedEx International Priority, and FedEx International First.
- United Parcel Service (UPS): UPS Next Day Air, UPS Next Day Air Saver, UPS 2nd Day Air, UPS 2nd Day Air A.M., UPS Worldwide Express Plus, and UPS Worldwide Express.

The PDS can tell you how to get written proof of the mailing date.

Other Forms That May Be Required

For rebating arbitrage (or paying a penalty in lieu of arbitrage rebate) to the Federal Government, use Form 8038-T, Arbitrage Rebate, Yield Reduction and Penalty in Lieu of Arbitrage Rebate. For private activity bonds, use Form 8038, Information Return for Tax-Exempt Private Activity Bond Issues.

For a tax-exempt governmental obligation with an issue price of \$100,000 or more, use Form 8038-G.

Rounding to Whole Dollars

You may show the money items on this return as whole-dollar amounts. To do so, drop any amount less than 50 cents and increase any amount from 50 to 99 cents to the next higher dollar. For example, \$1.49 becomes \$1 and \$2.50 becomes \$3. If two or more amounts must be added to figure the amount to enter on a line, include cents when adding the amounts and round off only the total.

Definitions

Obligations. This refers to a single tax-exempt governmental obligation if Form 8038-GC is used for separate reporting or to multiple tax-exempt governmental obligations if the form is used for consolidated reporting.

Tax-exempt obligation. This is any obligation including a bond, installment purchase agreement, or financial lease, on which the interest is excluded from income under section 103.

Tax-exempt governmental obligation. A tax exempt obligation that isn't a private activity bond(see below) is a tax-exempt governmental obligation. This includes a bond issued by a qualified volunteer fire department under section 150(e).

Private activity bond. This includes an obligation issued as part of an issue in which:

- More than 10% of the proceeds are to be used for any private activity business use, and
- More than 10% of the payment of principal or interest of the issue is either (a) secured by an interest in property to be used for a private business use (or payments for such property) or (b) to be derived from payments for property (or borrowed money) used for a private business use.

It also includes a bond, the proceeds of which (a) are to be used to make or finance loans (other than loans described in section 141(c)(2)) to persons other than governmental units and (b) exceeds the lesser of 5% of the proceeds or \$5 million.

Issue. Generally, obligations are treated as part of the same issue only if they are issued by the same issuer, on the same date, and as part of a single transaction, or a series of related transactions. However, obligations issued during the same calendar year (a) under a loan agreement under which amounts are to be advanced periodically (a "draw-down loan") or (b) with a term not exceeding 270 days, may be treated as part of the same issue if the obligations are equally and ratably secured under a single indenture or loan agreement and are issued under a common financing arrangement (for example, under the same official statement periodically updated to reflect changing factual circumstances). Also, for obligations issued under a draw-down loan that meets the requirements of the preceding sentence, obligations issued during different calendar years may be treated as part of the same issue if all of the amounts to be advanced under the draw-down loan are reasonably expected to be advanced within 3 years of the date of issue of the first obligation. Likewise, obligations (other than private activity bonds) issued under a single agreement that is in the form of a lease or installment sale may be treated as part of the same issue if all of the property covered by that agreement is reasonably expected to be delivered within 3 years of the date of issue of the first obligation.

Arbitrage rebate. Generally, interest on a state or local bond is not tax-exempt unless the issuer of the bond rebates to the United States arbitrage profits earned from investing proceeds of the bond in higher yielding nonpurpose investments. See section 148(f).

Construction issue. This is an issue of tax-exempt bonds that meets both of the following conditions:

1. At least 75% of the available construction proceeds of the issue are to be used for construction expenditures with respect to property to be owned by a governmental unit or a 501(c)(3) organization, and
2. All of the bonds that are part of the issue are qualified 501(c)(3) bonds, bonds that are not private activity bonds, or private activity bonds issued to finance property to be owned by a governmental unit or a 501(c)(3) organization.

In lieu of rebating any arbitrage that may be owed to the United States, the issuer of a construction issue may make an irrevocable election to pay a penalty. The penalty is equal to 1-1/2% of the amount of construction proceeds that do not meet certain spending requirements. See section 148(f)(4)(C) and the Instructions for Form 8038-T.

Specific Instructions

In general, a Form 8038-GC must be completed on the basis of available information and reasonable expectations as of the date of issue. However, forms that are filed on a consolidated basis may be completed on the basis of information readily available to the issuer at the close of the calendar year to which the form relates, supplemented by estimates made in good faith.

Part I—Reporting Authority

Amended return. An issuer may file an amended return to change or add to the information reported on a previously filed return for the same date of issue. If you are filing to correct errors or change a previously filed return, check the *Amended Return* box in the heading of the form.

The amended return must provide all the information reported on the original return, in addition to the new corrected information. Attach an explanation of the reason for the amended return and write across the top "Amended Return Explanation."

Line 1. The issuer's name is the name of the entity issuing the obligations, not the name of the entity receiving the benefit of the financing. In the case of a lease or installment sale, the issuer is the lessee or purchaser.

Line 2. An issuer that does not have an employer identification number (EIN) should apply for one online by visiting the IRS website at www.irs.gov/EIN. The Organization may also apply for an EIN by faxing or mailing Form SS-4 to the IRS.

Lines 3 and 4. Enter the issuer's address or the address of the designated contact person listed on line 6. If the issuer wishes to use its own address and the issuer receives its mail in care of a third party authorized representative (such as an accountant or attorney), enter on the street address line "C/O" followed by the third party's name and street address or P.O. box. Include the suite, room, or other unit number after the street address. If the post office does not deliver mail to the street address and the issuer has a P.O. box, show the box number instead of the

street address. If a change in address occurs after the return is filed, use Form 8822, Change of Address, to notify the IRS of the new address.

Note. The address entered on lines 3 and 4 is the address the IRS will use for all written communications regarding the processing of this return, including any notices. By authorizing a person other than an authorized officer or other employee of the issuer to communicate with the IRS and whom the IRS may contact about this return, the issuer authorizes the IRS to communicate directly with the individual listed on line 6, whose address is entered on lines 3 and 4 and consents to disclose the issuer's return information to that individual, as necessary, to process this return.

Line 5. This line is for IRS use only. Don't make any entries in this box.

Part II—Description of Obligations

Check the appropriate box designating this as a return on a single issue basis or a consolidated return basis.

Line 8a. The issue price of obligations is generally determined under Regulations section 1.148-1(b). Thus, when issued for cash, the issue price is the price at which a substantial amount of the obligations are sold to the public. To determine the issue price of an obligation issued for property, see sections 1273 and 1274 and the related regulations.

Line 8b. For a single issue, enter the date of issue (for example, 03/15/2010 for a single issue issued on March 15, 2010), generally the date on which the issuer physically exchanges the bonds that are part of the issue for the underwriter's (or other purchaser's) funds; for a lease or installment sale, enter the date interest starts to accrue. For issues reported on a consolidated basis, enter the first day of the calendar year during which the obligations were issued (for example, for calendar year 2010, enter 01/01/2010).

Lines 9a through 9h. Complete this section if property other than cash is exchanged for the obligation, for example, acquiring a police car, a fire truck, or telephone equipment through a series of monthly payments. (This type of obligation is sometimes referred to as a "municipal lease.") Also complete this section if real property is directly acquired in exchange for an obligation to make periodic payments of interest and principal.

Don't complete lines 9a through 9d if the proceeds of an obligation are received in the form of cash even if the term "lease" is used in the title of the issue. For lines 9a through 9d, enter the amount on the appropriate line that represents a lease or installment

purchase. For line 9d, enter the type of item that is leased. For lines 9e through 9h, enter the amount on the appropriate line that represents a bank loan. For line 9h, enter the type of bank loan.

Lines 9i and 9j. For line 9i, enter the amount of the proceeds that will be used to pay principal, interest, or call premium on any other issue of bonds, including proceeds that will be used to fund an escrow account for this purpose. Several lines may apply to a particular obligation. For example, report on lines 9i and 9j obligations used to refund prior issues which represent loans from the proceeds of another tax-exempt obligation.

Lines 9k. Enter on line 9k the amount on line 8a that does not represent an obligation described on lines 9a through 9j

Line 10. Check this box if the issuer has designated any issue as a "small issuer exception" under section 265(b)(3)(B)(i)(III).

Line 11. Check this box if the issue is a construction issue and an irrevocable election to pay a penalty in lieu of arbitrage rebate has been made on or before the date the bonds were issued. The penalty is payable with a Form 8038-T for each 6-month period after the date the bonds are issued. Do not make any payment of penalty in lieu of rebate with Form 8038-GC. See Rev. Proc. 92-22, 1992-1 C.B. 736, for rules regarding the "election document."

Line 12. Enter the name of the vendor or bank who is a party to the installment purchase agreement, loan, or financial lease. If there are multiple vendors or banks, the issuer should attach a schedule.

Line 13. Enter the employer identification number of the vendor or bank who is a party to the installment purchase agreement, loan, or financial lease. If there are multiple vendors or banks, the issuer should attach a schedule.

Signature and Consent

An authorized representative of the issuer must sign Form 8038-GC and any applicable certification. Also print the name and title of the person signing Form 8038-GC. The authorized representative of the issuer signing this form must have the authority to consent to the disclosure of the issuer's return information, as necessary to process this return, to the person(s) that has been designated in this form.

Note. If the issuer authorizes in line 6 the IRS to communicate with a person other than an officer or other employee of the issuer, (such authorization shall include contact both in writing regardless of the address entered in lines 3 and 4, and by telephone) by signing this form, the issuer's authorized representative consents to the disclosure of the issuer's return information, as necessary to process this return, to such person.

Paid Preparer

If an authorized representative of the issuer filled in its return, the paid preparer's space should remain blank. Anyone who prepares the return but does not charge the organization should not sign the return. Certain others who prepare the return should not sign. For example, a regular, full-time employee of the issuer, such as a clerk, secretary, etc., should not sign.

Generally, anyone who is paid to prepare a return must sign it and fill in the other blanks in the *Paid Preparer Use Only* area of the return. A paid preparer cannot use a social security number in the *Paid Preparer Use Only* box. The paid preparer must use a preparer tax identification number (PTIN). If the paid preparer is self-employed, the preparer should enter his or her address in the box.

The paid preparer must:

- Sign the return in the space provided for the preparer's signature, and
- Give a copy of the return to the issuer.

Paperwork Reduction Act Notice

We ask for the information on this form to carry out the Internal Revenue laws of the United States. You are required to give us the information. We need it to ensure that you are complying with these laws.

You are not required to provide the information requested on a form that is subject to the Paperwork Reduction Act unless the form displays a valid OMB control number. Books or records relating to a form or its instructions must be retained as long as their contents may become material in the administration of any Internal Revenue law.

Generally, tax returns and return information are confidential, as required by section 6103.

The time needed to complete and file this form will vary depending on individual circumstances. The estimated burden for tax exempt organizations filing this form is approved under OMB control number 1545-0047 and is included in the estimates shown in the instructions for their information return.

If you have suggestions for making this form simpler, we would be happy to hear from you. You can send us comments through www.irs.gov/FormComments. Or you can write to:

Internal Revenue Service
Tax Forms and Publications
1111 Constitution Ave. NW, IR-6526
Washington, DC 20224

Do not send Form 8038-GC to this address. Instead, see *Where To File*, earlier.



**City Council
Agenda Item Report
March 16, 2023**

Contact - Citymanager@keenetx.com

Subject: Discussion and take possible action giving staff direction to proceed with a Request for Qualifications (RFQ) for engineering services to provide an impact fee study and report for the imposition of impact fees for water, wastewater, or other capital improvements.



City Council Agenda Item Report

March 16, 2023

Contact - Citymanager@keenetx.com

Subject:

Discussion and take possible action on an ordinance and interlocal agreement adjusting and allocating the extraterritorial jurisdiction boundaries between the City of Keene and the City of Cleburne.

BACKGROUND/HISTORY

FINDINGS/CURRENT ACTIVITY

ENCLOSURES



City Council Agenda Item Report

March 16, 2023

Contact - Citymanager@keenetx.com

Subject:

Discussion and take possible action appointing a person to perform the duties of the City Manager or an interim City Manager.

BACKGROUND/HISTORY

FINDINGS/CURRENT ACTIVITY

ENCLOSURES