

**MINUTES
of the
KEENE CITY COUNCIL**

THURSDAY, March 16, 2023

PRESENT: Mayor Lisa Parrish, Owen Larson, Ray Johnson, Thomas Gutwa, Rob Foster, James Belz, Gwen Beeson.

ABSENT:

CALL TO ORDER: The meeting was called to order at 6:00 p.m.

Invocation – Mel Walden

Pledge of Allegiance & Pledge to the Texas Flag – Council and Public

1. Mayor Comments:

- Mayor Parrish welcomed everyone to the meeting.
- Mayor Parrish introduced Tabatha Mansell as the new City Secretary.
- Mayor Parrish presented a proclamation for Citizen of the Year to Sheila Drapiza.

2. Public Comments:

- Paul Gnadl presented an article on short term rentals to the council.

3. Consideration and approval of City Council Minutes dated March 2, 2023.

- Councilmember Foster made a motion to approve the City Council Minutes dated March 2, 2023. Councilmember Beeson seconded the motion.
- Motion carried (6-0-0)

4. Discussion and take possible action appointing members to the Planning and Zoning Commission.

- Councilmember Foster made a motion to appoint Chris Rhodes, Miguel Espinosa, and Phillip Jackson to the Planning and Zoning Commission with the term expiration of March 2025. Councilmember Gutwa seconded the motion.
- Motion carried (5-1-0, Beeson against)

5. Discussion and take possible action on authorizing the opt-in of the City of Keene in the settlements reached by the Texas Attorney General with Allergan, CVS, Walgreens and Walmart and authorizing the City Manager to execute all documentation necessary to participate in the settlements, including execution of the Subdivision Participation Forms.

- Councilmember Beeson made a motion to authorize the opt-in of the City of Keene in the settlements reached by the Texas Attorney General with Allergan, CVS, Walgreens and Walmart and authorizing the City Manager to execute all documentation necessary to participate in the settlements, including execution of the Subdivision Participation Forms. Councilmember Foster seconded the motion.
- Motion carried (6-0-0)

6. Discussion and take action adopting Resolution No. 2023-418 authorizing representatives in matters pertaining to the TxCDBG grant program.

- Councilmember Belz made a motion to approve adopting Resolution No. 2023-418 authorizing representatives in matters pertaining to the TxCDBG grant program. Councilmember Beeson seconded the motion.
- Motion carried (6-0-0)

7. Discussion and take action adopting Resolution No. 2023-419 authorizing the submission of a TxCDBG-CD grant application.
 - Councilmember Belz made a motion to approve adopting Resolution No. 2023-419 authorizing the submission of a TxCDBG-CD grant application. Councilmember Beeson seconded the motion.
 - Motion carried (6-0-0)
8. Discussion and take action accepting the resignation of City Manager Bernie Parker.
 - Mayor Parrish read the resignation letter from City Manager Bernie Parker and thanked Bernie Parker for his service to the community.
 - Councilmember Larson made a motion to accept the resignation of City Manager Bernie Parker. Councilmember Gutwa seconded the motion.
 - Motion carried (6-0-0)
9. Discussion and take possible action regarding Resolution No. 2023-420 to remove Bernie Parker as authorized signatory to all the City of Keene accounts at Pinnacle Bank.
 - Councilmember Foster made a motion to approve adopting Resolution No. 2023-420 to remove Bernie Parker as authorized signatory to all the City of Keene accounts at Pinnacle Bank. Councilmember Beeson seconded the motion.
 - Motion carried (6-0-0)
10. Discussion and take possible action regarding Resolution No. 2023-421 authorizing continued participation with the Steering Committee of Cities Served by Oncor.
 - Councilmember Belz made a motion to approve adopting Resolution No. 2023-421 authorizing continued participation with the Steering Committee of Cities Served by Oncor. Councilmember Foster seconded the motion.
 - Motion carried (6-0-0)
11. Discussion and take possible action regarding Resolution No. 2023-422 authorizing continued participation with the Steering Committee of Cities Served by Atmos.
 - Councilmember Foster made a motion to approve adopting Resolution No. 2023-422 authorizing continued participation with the Steering Committee of Cities Served by Atmos. Councilmember Larson seconded the motion.
 - Motion carried (6-0-0)
12. Discussion and take possible action regarding Resolution No. 2023-423 authorizing the City Manager to execute a regional law enforcement mutual aid task force agreement with other area law enforcement agencies.
 - Chief Williams presented the Task Force Agreement and discussed its purpose.
 - Councilmember Larson made a motion to approve adopting Resolution No. 2023-423 authorizing the City Manager to execute a regional law enforcement mutual aid task force agreement with other area law enforcement agencies. Councilmember Foster seconded the motion.
 - Motion carried (6-0-0)
13. Discussion and take possible action authorizing the City Manager to renew Pitney Bowes State and Local Term Rental Agreement.
 - Councilmember Foster made a motion to approve authorizing the City Manager to renew Pitney Bowes State and Local Term Rental Agreement. Councilmember Belz seconded the motion.
 - Motion carried (6-0-0)

- 14. Discussion and take possible action giving staff direction to proceed with a Request for Qualifications (RFQ) for engineering services to provide an impact fee study and report for the imposition of impact fees for water, wastewater, or other capital improvements.**
- Councilmember Foster made a motion to approve authorizing staff to proceed with a Request for Qualifications (RFQ) for engineering services to provide an impact fee study and report for the imposition of impact fees for water, wastewater, or other capital improvements. Councilmember Belz seconded the motion.
 - Motion carried (6-0-0)

15. City Manager Report.

- The City Manager provided updates on the sewer project at Lewis Lane, Well #7, and the water tower Rehab Project on South College.

16. Executive Session: Pursuant to the Open Meetings Act, Chapter 551, Texas Government Code, the City Council may convene into a closed, Executive Session in accordance with the following authority:

551.071 (consultation with the attorney)	551.072 (real property)	551.073 (prospective gifts)
551.074 (personnel matters)	551.076 (security matters)	551.087 (economic development)

- Council convened into executive session at 6:40pm
 - a) 551.071 (consultation with the attorney) – ETJ Agreement City of Cleburne
 - b) 551.074 (personnel matters) – City Manager / Interim City Manager
 - c) 551.074 (personnel matters) – Prosecutor

17. Reconvene into Open Session for possible action resulting from any item posted or discussed in Executive Session.

- Council reconvened into Open Session at 8:15pm.

18. Discussion and take possible action on an Ordinance No. 2023-652 and the Interlocal Agreement adjusting and allocating the extraterritorial jurisdiction boundaries between the City of Keene and the City of Cleburne.

- Councilmember Belz made a motion to approve adopting Ordinance No. 2023-652 and the Interlocal Agreement adjusting and allocating the extraterritorial jurisdiction boundaries between the City of Keene and the City of Cleburne. Councilmember Foster seconded the motion.
- Motion carried (6-0-0)

19. Discussion and take possible action appointing a person to perform the duties of the City Manager or an Interim City Manager.

- Councilmember Beeson made a motion to table appointing anyone to perform the duties of the City Manager. Councilmember Belz seconded the motion.
- Motion carried (6-0-0)

20. Discussion and take possible action authorizing a contract with a services provider for the Interim City Manager position.

- Councilmember Foster made a motion to approve authorizing a contract with a service provider for the Interim City Manager position. Councilmember Belz seconded the motion.
- Mayor Parrish requested that Foster amend his motion to name a specific service provider. Councilmember Foster amended his motion to approve authorizing a contract with Texas First for the Interim City Manager position. Councilmember Belz seconded the motion.
- Motion carried (5-1-0, Johnson against)

21. Discussion and take possible action authorizing a contract with a Prosecutor for the City of Keene Municipal Court.

- Mayor Parrish recommended to authorize a contract with Terri Wilson. Councilmember Belz made a motion to approve authorizing a contract with Terri Wilson as the Prosecutor for the City of Keene Municipal Court. Councilmember Beeson seconded the motion.
- Councilmember Larson expressed concern over the specifics of the contract.
- Mayor Parrish recommended that the motion be amended to reflect a negotiation of a contract and bring back to council for approval.
- Councilmember Belz amended his motion to approve negotiating a contract with Terri Wilson as the Prosecutor for the City of Keene Municipal Court. Councilmember Beeson seconded the motion.
- Motion carried (6-0-0)

22. Discussion and requests for future items on the agenda.

- Mayor Parrish requested a Special Meeting for Tuesday, March 21, 2023, to discuss the salaries of the Police and Fire departments, an agenda item to select committee members to review applications for City Manager, and a closed Executive Session for the City Manager to consult with council on the hiring of the Police Chief.

23. Meeting adjourned at 8:41pm.

By: Lisa Parrish
Lisa Parrish, Mayor

Attest: Tabatha Mansell
Tabatha Mansell, City Secretary