

**MINUTES
OF THE
KEENE ECONOMIC DEVELOPMENT CORPORATION**

WEDNESDAY, MARCH 20, 2019

PRESENT: David Patterson, President, Samantha Gillin, David Bass, Charles Ferrier and Villardy Alce

ABSENT: None

CALLED TO ORDER: Called the Regular meeting to order at 8 00 a.m.

1. President's announcements/public forum.

No announcements.

2. Treasurer's Report.

Brian LaBorde went over the financial reports. One item was the final lease on the Miosi property that was used by the EDC. Sales tax shows an increase.

4. Discussion and possible action on election of officers.

- President
- Secretary

Charles Ferrier made a nomination that David Patterson serve as President. Seconded by Samantha Gillin. The nomination carried 3-0-2. David Patterson and Villardy Alce abstained.

Charles Ferrier made a nomination that Samantha Gillin serve as Secretary. Seconded by David Patterson. The nomination carried 4-0-1. Samantha Gillin abstained.

5. Discussion and possible action regarding the signature of bank accounts.

David Patterson stated that Michael Talley needs to be removed from the bank accounts.

Samantha Gillin made a motion to remove Michael Talley from the bank accounts. Seconded by David Bass. The motion carried unanimously, 5-0-0.

8. Update on hiring an Economic Development Director.

Brian LaBorde stated that it has been narrowed down to five applicants. With interviews, we will narrow it down to two.

Charles Ferrier asked if staff was accepting more applications.

Brian LaBorde stated that staff will accept applications until filled.

6. Discussion and possible action on Industrial Park Maintenance. *(additional cost needs to be considered).*

David Patterson stated that the fence is completed. The approved amount was \$8,672. However, there was additional grading that cost more than what was approved. David Patterson requested that this item be tabled until he can provide the receipts showing the amount.

No action.

7. Discussion and possible action on Spec Building.

David Patterson stated that he still working on the numbers for a Spec Building. Diana Miller with Johnson County stated that it usually costs \$20,000 to \$30,000.

9. Approval of previous minutes.

David Patterson made a motion to approve the minutes dated February 19, 2019. Seconded by Charles Ferrier. The motion carried unanimously, 5-0-0.

10. Consideration and approval of future agenda items.

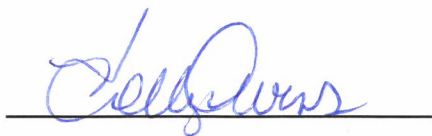
No requests.

11. Adjournment.

The board adjourned at 8:21 a.m.

A handwritten signature in black ink, appearing to read "D. Patterson", written over a horizontal line.

David Patterson, President

A handwritten signature in blue ink, appearing to read "Holly Owens", written over a horizontal line.

Holly Owens, City Secretary, TRMC