

**MINUTES OF THE
KEENE ECONOMIC DEVELOPMENT CORPORATION
(TYPE A EDC) REGULAR MEETING
WEDNESDAY, MAY 17, 2023**

PRESENT: Don Beeson Sr., Carl Wright, Wes Schram, and Samantha Gillin

ABSENT: Cody Thornton

STAFF PRESENT:

- ***Don Martin – Interim Assistant City Manager***
- ***Tabatha Mansell – City Secretary***
- ***Charles Williams – Finance Director***
- ***Dinah Acosta – Finance Manager***

CALLED TO ORDER: Meeting called to order at 9:00 a.m.

Invocation – Board Member Schram.

Pledge of Allegiance – Board Member Wright led board members and the public.

1. ***President’s Remarks – Welcomed staff and public.***
2. ***City’s Administration Remarks – Interim Assistant City Manager Don Martin updated the board on approved zoning variances, city staffing, and street grant.***
3. ***Citizens Comments – None.***
4. ***Consider approval of the Keene Economic Development Board minutes dated April 19, 2023.***

Board Member Gillin moved to approve the Keene Economic Development Board minutes dated April 19, 2023, with corrections. Seconded by Board Member Wright.

Motion passed 4-0-0.

5. ***Consider approval of the financial statements ending April 30, 2023.***

Finance Director Charles Williams briefed the board on the financial statement ending April 30, 2023.

Board Member Wright moved to approve the financial statement ending April 30, 2023, with corrections, seconded by Board Member Schram.

Motion passed 4-0-0.

6. ***Discussion and take possible action on the Keene Economic Development Corporation paying one-third of the salary and benefits for the Assistant City Manager to perform economic development duties.***

***Interim Assistant City Manager Don Martin spoke on the topic.
Finance Director Charles Williams spoke on the topic.***

Board Member Gillin moved to approve the Keene Economic Development Corporation paying one-third of the salary and benefits for the Assistant City Manager to perform economic development duties, seconded by Board Member Schram.

Motion passed 4-0-0.

7. *Workshop*

- *Interim Assistant City Manager Don Martin discussed the duties and responsibilities of the board members.*

8. *Executive Session: Pursuant to the Open Meetings Act, Chapter 551, Texas Government Code, Sections 551.071 (consultation with attorney), 551.072 (real property), 551.073 (prospective gifts), 551.074 (personnel matters), 551.076 (security matters), 551.087 (economic development). Executive Session may be held, under these exceptions, at the end of the Regular Session, Workshop and/or Special Session, or at any time during the meeting that a need arises for the Board to seek advice from the City Attorney as to the posted subject matter of this Meeting.*

Board convened into executive session at 9:49 a.m.

*551.087 (economic development) Economic Development Negotiations
551.072 (real property) Deliberation regarding the sale of real property*

- *Update on the property located in Industrial Park*

9. *Reconvene into open session for possible action resulting from any item posted discussed in executive session.*


Board reconvened into open session at 10:07a.m.

No action was taken.

10. *Request for future agenda items.*

- *What projects can A and B Boards work on together?*
- *Can A Board assist B Board financially on any project?*

11. *Adjourned at 10:09 a.m.*

By: 
Don Beeson Sr., Board President

Attest: 
Tabatha Mansell, City Secretary