

# NOTICE

On July 2<sup>nd</sup> 2020, Keene City Council passed **Ordinance 2020-614** which authorized the credit card processing fee of 2.75% to be passed through to anyone who chooses to use this transaction method.

The Keene City Council has determined that acceptance of credit cards is beneficial to the City and its citizens' public convenience and should be authorized without all citizens incurring the costs for it.

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Starting on February 1, 2021, any transactions that are done by credit card, will incur a 2.75% (two point seven five percent) on the total transaction amount.

***The City of Keene will no longer accept debit card transactions.***

Below are transactions that will incur fees (2.75% of total)

1. Online Payment by Credit Card
2. Phone Payment by Credit Card
3. In person Payment by Credit Card
4. Auto Draft Credit Card

The City of Keene Utility Billing Department continues to provide the following payment services that are ***FREE*** of processing fees.

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|------------------------------|--------------------------------|
| 1. Mail – Check              | 7. In person – Check           |
| 2. Mail – Cashier's Check    | 8. In person – Cashier's Check |
| 3. Mail – Money Order        | 9. In person – Money Order     |
| 4. Dropbox – Check           | 10. In person – Cash           |
| 5. Dropbox – Cashier's Check | 11. Bank Auto Draft - ACH      |
| 6. Dropbox – Money Order     | 12. Bank Auto Check            |

For any questions, please feel free to email us at [support@keenetx.com](mailto:support@keenetx.com) or call us at 817-641-3336.